



DINAS A SIR CAERDYDD
CITY AND COUNTY OF CARDIFF

COUNCIL SUMMONS

THURSDAY, 25 MAY 2017

GWYS Y CYNGOR

DYDD IAU, 25 MAI 2017,

You are summoned to attend the Annual Meeting of the **COUNTY COUNCIL OF THE CITY AND COUNTY OF CARDIFF**, which will be held at Council Chamber - City Hall, Cathays Park, Gorsedd Gardens Road, Cardiff, CF10 3ND on Thursday, 25 May 2017 at 4.30 pm to transact the business set out in the agenda attached.

Davina Fiore
Director of Governance & Legal Services

County Hall
Cardiff
CF10 4UW

Friday, 19 May 2017

Promotion of equality and respect for others | Objectivity and propriety | Selflessness and stewardship
Integrity | Duty to uphold the law | Accountability and openness

1 Apologies for Absence

To receive apologies for absence.

2 Declaration of Interest

To receive declarations of interest (such declarations to be made in accordance with the Members Code of Conduct).

3 To elect the Chairman of Council for 2017/18

The Constitution provides that the Council will, at its Annual Meeting, elect the Chairman of Council.

4 To appoint the Deputy Chairman of Council for 2017/18

The Constitution provides that the Council will, at its Annual Meeting, appoint the Vice Chairman of Council.

5 Election of Members to the County Council of the City and County of Cardiff (Pages 1 - 4)

To receive the Returning Officer's report on Members elected on 4 May 2017.

6 The Cardiff Undertaking (Pages 5 - 8)

Members to declare their commitment to the principles in the Cardiff Undertaking.

Report of the Director of Governance & Legal Services and Monitoring Officer.

7 Chair's Announcements

To receive the Lord Mayor's announcements including Recognitions and Awards.

8 To Elect the Leader of the Council and Members of the Cabinet

The Constitution provides that the Leader will be a Councillor elected to the position of Leader by the Council.

The Constitution also provides that the Cabinet is appointed by the Council.

9 Leader's Announcements

To receive any announcements from the Leader.

10 Planning Committee - New Regulations (Pages 9 - 12)

Report of the Director of Governance & Legal Services and Monitoring Officer

11 The Establishment of Standing Committees of the Council 2017/ 18 (Pages 13 - 30)

The Constitution provides that the Council will, at its Annual Meeting, decide which committees to establish for the municipal year, the size and terms of reference of those committees.

Report of the Director of Governance & Legal Services and Monitoring Officer

12 The Establishment of Scrutiny Committees for 2017/18 (Pages 31 - 42)

Following the Scrutiny Committee Review 2016 the Constitution Committee 2 March 2017 made a number of recommendations for consideration by the new Council.

Report of the Director of Governance & Legal Services and Monitoring Officer

13 Allocation of Seats and Nominations of Members to Committees (Pages 43 - 52)

The Constitution provides that the Council will decide the allocation of seats to political groups in accordance with Section 17 of the Local Government and Housing Act 1989 rules relating to Political Balance.

Please note that the Council is asked under this item to approve alternative arrangements to strict political proportionality for appointments to all committees which requires a Nem Con vote – that is a vote to approve without any dissention.

Report of the Director of Governance & Legal Services and Monitoring Officer

14 Election of Chairs and Deputy Chairs of Committees (Pages 53 - 56)

To receive nominations to Chairs and deputy Chairs of the established Committees.

Report of the Director of Governance & Legal Services and Monitoring Officer.

15 Nomination of Members to serve on Outside Bodies (Pages 57 - 66)

The Constitution provides that the Council will, at its Annual Meeting, receive nominations of Members to serve on outside bodies and to appoint to those outside bodies except where appointment to those bodies has been delegated by the Council or is only exercisable by the Cabinet.

Report of the Director of Governance & Legal Services and Monitoring Officer

16 Members' Remuneration & Allowances 2017/18 (Pages 67 - 80)

To approve a Scheme of Members Allowances for 2017/18 in accordance with the requirements of the Independent Remuneration Panel for Wales and the Cardiff Constitution.

Report of the Chief Executive

17 Review of the Council Meeting Procedure Rules (Pages 81 - 112)

The Constitution Committee 2 March 2017 made a number of recommendations for consideration by the new Council.

Report of the Director of Governance & Legal Services and Monitoring Officer

18 Calendar of Full Council meetings for 2017/18 (Pages 113 - 114)

Report of the Director of Governance & Legal Services and Monitoring Officer

19 Urgent Business

To consider any matters that the Chair has, in accordance with the Council Procedure Rules, certified as urgent.

Amendment Sheet (Pages 115 - 126)